

## Invitation for Tenders

**SEKONDI-TAKORADI METROPOLITAN ASSEMBLY (STMA)**  
**TWIN-CITIES IN SUSTAINABLE PARTNERSHIP PROJECT (TCSPP)**  
**INVITATION FOR TENDER - PROCUREMENT OF WORKS**  
**NATIONAL COMPETITIVE TENDERING (NCT)**  
**DATE OF ISSUE: 15/08/2024**

IFT NO: WR/STMA/EU/CSO-LA/2021/42839/WKS/NCT/01/2024

STMA in collaboration with her project implementing partners have received funding from the European Commission under the ‘Local Authorities: Partnership for Sustainable Cities 2021’. The Assembly intends to apply part of the funding under the action “Twin-Cities in Sustainable Partnership Project (TCSPP)” to finance the contract whose requirements is indicated in the table below.

| LOT No. | PACKAGE NO.              | DESCRIPTION   | BID SECURITY GHc     | DURATION |
|---------|--------------------------|---|----------------------|----------|
| 1       | WR/STMA/EU/WKS/NCT/01/24 | CONSTRUCTION OF <b>50 NO. STANDALONE</b> TYPICAL TOILET FACILITIES WITH BIO - FILL DIGESTERS AND ASSOCIATED WORKS; INCLUDING AVAILABLE STRUCTURES TO BE ADOPTED WITHIN THE SEKONDI-TAKORADI METRO | 2% of the bid amount | 3 Months |
| 2       | WR/STMA/EU/WKS/NCT/02/24 | CONSTRUCTION OF <b>120 NO. BIO - FILL DIGESTERS</b> AND ASSOCIATED WORKS; WITHIN SELECTED COMMUNITIES IN SEKONDI-TAKORADI METRO   | 2% of the bid amount | 3 Months |
| 3       | WR/STMA/EU/WKS/NCT/03/24 | CONSTRUCTION OF <b>120 NO. BIO - FILL DIGESTERS</b> AND ASSOCIATED WORKS; WITHIN SELECTED COMMUNITIES IN SEKONDI-TAKORADI METRO   | 2% of the bid amount | 3 Months |
| 4       | WR/STMA/EU/WKS/NCT/04/24 | CONSTRUCTION OF <b>110 NO. BIO - FILL DIGESTERS</b> AND ASSOCIATED WORKS; WITHIN SELECTED COMMUNITIES IN SEKONDI-TAKORADI METRO   | 2% of the bid amount | 3 Months |

2. The Sekondi-Takoradi Metropolitan Assembly under the Twin-Cities in Sustainable Partnership Project now invites sealed Tenders from eligible suppliers.

3. Tendering will be conducted through National Competitive Tendering Procedure as specified in the Public Procurement Act, 2003 (Act 663) as amended, amended Act, 2016 (Act 914) and also in line with the Contract Procedures for European Union External Action, i.e. PRAG (Practical guide to procurement and grant award procedure).

4. In addition to the General requirement stated in the Tender Document, all Eligible Tenderers should provide the following:

- i. Valid Registrar-General's Department Certificate
- ii. Valid SSNIT Clearance Certificate
- iii. Valid TAX Clearance Certificate
- iv. Valid PPA Registration Certificate
- v. Valid Works and Housing

5. Complete set of Tendering documents may be inspected and purchase by eligible Tenderers from the office of the Metropolitan Procurement Officer upon the submission of application letter and the payment of a non-refundable fee of Five Hundred Ghana Cedis (GH¢500.00) between 8:00am to 5:00pm each day.

6. Payment under the Contract will be made wholly in Ghana Cedis.

7. Tender shall be valid for a period of 60 days after Tender Opening and must be accompanied by a Security as indicated in the table attached.

8. Complete set of Tender Document, with one additional copy sealed in an envelope, should be submitted to the address stated below. Tender must be deposited in the tender box at the Conference Hall (Room 11) first floor, Sekondi-Takoradi Metropolitan Assembly main office on or before **10:30am on Tuesday, 16th September 2024. Tenders received will be opened at 10:35am** in the presence of the Tenderers or their representatives who chose to attend. Late tender (s) will be rejected after 10:30am.

9. All further enquiries must be forwarded to the Metropolitan Procurement Officer Room 39 (S.T.M.A) Sekondi, (Tel:+233-312046 371(2)) or Email address:([tcspp.stma@gmail.com](mailto:tcspp.stma@gmail.com) ).

**Address for information, inspection, purchase and submission of Tender Document**

Name: **Sekondi Takoradi Metropolitan Assembly**  
Postal Address: **P. O. Box 74,**  
City: **Sekondi**  
Region: **Western**  
Country: **Ghana**  
Atten: **Metropolitan Procurement Officer & The Project  
Coordinator, Twin-Cities in Sustainable Partnership Project**  
Office Telephone Number: : **+233-312046 371(2)**  
Email Address: [info@stma.gov.gh](mailto:info@stma.gov.gh) [tcspp.stma@gmail.com](mailto:tcspp.stma@gmail.com)

**SIGNED: METROPOLITAN CO-ORDINATING DIRECTOR  
FOR: METRO CHIEF EXECUTIVE**